



**Mission:** Leading people to wholeheartedly follow Jesus  
**Vision:** A People Prepared | A Church Unleashed | A World Transformed  
**Values:** We are outwardly focused | We thrive in community | We never stop moving toward Jesus

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## Weekend Tech Director Job Description

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**Job Summary:** The weekend tech director is primarily responsible for overseeing the streaming, live video production and video technology necessary for all weekend worship experiences.

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### **Core Competencies & Qualifications:**

The individual filling this position must possess the following skills, abilities, and attitudes in order to perform in this position:

- Applying Expertise and Technology
- Coping with Pressure and Setbacks
- Working with People
- Planning and Organizing
- Leading and Supervising

### **Primary Accountabilities:**

The individual filling this position will be held accountable to the following goals and will be successful in this position if these goals are met:

**Volunteer Development:** The various tech team volunteers will be fully developed and equipped.

**Technology:** All weekend video production will be captured, displayed and streamed excellently.

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### **Duties & Responsibilities, not limited to:**

- Lead the Tech Team
  - o Provide leadership and training to develop the Tech Team to effectively produce distraction-free and high production quality services and events
  - o Recruit, on-board, and schedule Tech Team volunteers for services and events
  - o Develop Tech Team role descriptions and responsibilities
- Manage A/V Equipment for Weekend Services and Events
  - o Manage the design, purchase, implementation, and operation of A/V equipment
  - o Oversee troubleshooting and maintenance of all A/V equipment during the week or during services
  - o Establish and maintain inventory of all A/V equipment across all campuses
  - o Assess current and future A/V technology needs
- Oversee Processes
  - o Oversee the capture, edit and delivery process of all video, graphic and audio assets to the Benton Campus for services
  - o Collaborate with the Video Production team on capture, edit and upload process of services and events to online streaming platforms (Vimeo, YouTube, etc.)
  - o Collaborate with Creative Arts team and Tech Director on the design, implementation and maintenance of our Broadcast Campus

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### **Preferred Spiritual Gifts:**

Helps, Encouragement, Craftsmanship

**Status:** Full Time

**Hours:** 40+ (Includes Weekends)

**Reports To:** Creative Arts Director

### **Preferred Education and Experience:**

Degree in Video Production, Digital Media or similar area of study.

At least one year of experience in Video Production, Digital Media or similar profession.